

1348-6 Requirements

Document Identifier Box: There are two codes AOE is used for Stateside Accounts.
AO5 is used for overseas accounts.

Routing Identifier Box: Always use the code GSA

M&S Box: Always use the code S

FSCM Box: Always use our sin code 5110.

Part Number Box: Always leave blank.

Unit of Issue: For one part number use Ea, for multiple parts use GP

Quantity Box: Always use 00001.

Serv and Requisitioner Box: Must be received from the customer.

Date Box: First box is the year for 2004 use 4 and the last three boxes are
The day of the year like the 114th day of 2004.

Demand Box: Leave blank.

Supplementary Address: Leave blank.

Signal Box: Always use A.

Fund code Box: Get from customer or we can use 00.

Distribution Code Box: Leave blank.

Project Code Box: Get from customer.

Priority Code Box: Always use 02

Delivery day Box: Leave blank

Advice Code: Always use 2A

Mfg code and Part No: Use our GSA Contract number and Sin code.

Mfg Name: Use Chromate Industrial Corp.

Mfg catalog identification: Use any generic description such as bolts, electrical, shop

Description of material: Use See attached Bill of Material and our GSA number.

Source of Supply: Use GSA

Requisitioner: Type in the customer address and attn to.

Remarks: type in Chromate Sole Supplier.

Also GSA asks that we fax over the customers cover page that has their fax, phone, and email address. Fax to Rick Walton or Rhonda at 816-926-7398 or 819-926-7971